

The wise choice for all your training needs...



IT Training Courses February 2019 to May 2019

		Days	Price	February	March	April	May
Microsoft Office							
Access	Fundamentals	2	£ 495	Tue 5 & Wed 6	Mon 11 & Tue 12	Tue 9 & Wed 10	Mon 13 & Tue 14
	Advanced	2	£ 495	Thu 7 & Fri 8	Tue 5 & Wed 6	Thu 11 & Fri 12	Tue 7 & Wed 8
	VBA	2	£ 495	Thu 21 & Fri 22	Wed 6 & Thu 7	Thu 25 & Fri 26	Wed 8 & Thu 9
Excel	Fundamentals	1	£ 245	Tue 12	Mon 11	Tue 16	Mon 13
	Intermediate	1	£ 245	Wed 13	Tue 12	Wed 17	Tue 14
	Advanced	1	£ 245	Thu 14	Wed 13	Thu 18	Wed 15
	VBA	1	£ 245	Mon 25	Thu 21	Mon 29	Thu 23
Excel Power Tools & Power BI	Zero to Hero	2	£ 495	Mon 4 & Tue 5	Thu 28 & Fri 29	Mon 8 & Tue 9	Thu 30 & Fri 31
Office	Upgrade	1	£ 245	Fri 15	Mon 4	Fri 5	Mon 20
PowerPoint	Fundamentals	1	£ 245	Mon 18	Tue 5	Mon 29	Tue 7
	Advanced	1	£ 245	Tue 19	Wed 6	Tue 23	Wed 8
Project	Fundamentals	2	£ 495	Tue 19 & Wed 20	Mon 25 & Tue 26	Tue 23 & Wed 24	Thu 2 & Fri 3
	Advanced	2	£ 495	Thu 21 & Fri 22	Wed 13 & Thu 14	Thu 25 & Fri 26	Wed 15 & Thu 16
Publisher	Fundamentals	2	£ 495	Wed 20 & Thu 21	Mon 11 & Tue 12	Wed 24 & Thu 25	Mon 13 & Tue 14
Visio	Fundamentals	2	£ 495	Mon 18 & Tue 19	Thu 7 & Fri 8	Mon 1 & Tue 2	Thu 9 & Fri 10
Word	Fundamentals	1	£ 245	Mon 25	Tue 5	Mon 29	Tue 7
	Intermediate	1	£ 245	Tue 26	Wed 6	Tue 30	Wed 8
	Advanced	1	£ 245	Thu 28	Thu 7	Wed 3	Thu 9
Web, Graphics & Design							
AutoCAD	2D Fundamentals	2	£ 495	Mon 4 & Tue 5	Wed 20 & Thu 21	Mon 8 & Tue 9	Wed 22 & Thu 23
	Advanced	2	£ 575	Tue 12 & Wed 13	Mon 4 & Tue 5	Tue 16 & Wed 17	Mon 13 & Tue 14
	3D Fundamentals	2	£ 495	Wed 6 & Thu 7	Mon 25 & Tue 26	Wed 10 & Thu 11	Mon 20 & Tue 21
Business Photography	Fundamentals	1	£ 395	Thu 28	Wed 20	Thu 4	Wed 22
CSS	Fundamentals	1	£ 245	Thu 21	Fri 29	Thu 25	Fri 31
Dreamweaver	Fundamentals	2	£ 495	Thu 14 & Fri 15	Tue 19 & Wed 20	Thu 4 & Fri 5	Tue 21 & Wed 22
Flash	Fundamentals	2	£ 495	Mon 11 & Tue 12	Thu 21 & Fri 22	Mon 15 & Tue 16	Thu 23 & Fri 24
HTML	Fundamentals	1	£ 245	Fri 1	Wed 6	Fri 5	Wed 8
Illustrator	Fundamentals	2	£ 495	Mon 18 & Tue 19	Tue 26 & Wed 27	Mon 8 & Tue 9	Tue 28 & Wed 29
InDesign	Fundamentals	2	£ 495	Mon 11 & Tue 12	Tue 26 & Wed 27	Mon 15 & Tue 16	Tue 28 & Wed 29
	Advanced	2	£ 495	Wed 6 & Thu 7	Thu 28 & Fri 29	Wed 10 & Thu 11	Thu 30 & Fri 31
MapInfo	Fundamentals	2	£ 495	Thu 7 & Fri 8	Tue 19 & Wed 20	Thu 11 & Fri 12	Tue 21 & Wed 22
PaintShop Pro	Fundamentals	2	£ 495	Tue 19 & Wed 20	Thu 7 & Fri 8	Tue 23 & Wed 24	Thu 9 & Fri 10
Photoshop	Fundamentals	2	£ 495	Thu 14 & Fri 15	Wed 13 & Thu 14	Thu 11 & Fri 12	Wed 15 & Thu 16
	Advanced	2	£ 495	Mon 4 & Tue 5	Thu 21 & Fri 22	Mon 1 & Tue 2	Thu 23 & Fri 24

All Prices exclude VAT.

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Management Training Courses February 2019 to May 2019

	Days	Price	February	March	April	May
Management Training						
Communication Skills	1	£ 475	Wed 13	Fri 22	Wed 17	Fri 24
Confidence & Assertiveness	1	£ 475	Thu 14	Wed 27	Thu 18	Wed 1
Management Fundamentals	2	£ 675	Thu 21 & Fri 22	Wed 13 & Thu 14	Thu 25 & Fri 26	Thu 2 & Fri 3
Presentation Skills	1	£ 475	Fri 8	Thu 7	Fri 12	Thu 16
Project Management Techniques	2	£ 675	Tue 26 & Wed 27	Wed 27 & Thu 28	Tue 2 & Wed 3	Wed 29 & Thu 30
Proofreading	1	£ 475	Wed 13	Thu 14	Wed 17	Thu 16
Speed Reading Skills	1	£ 475	Mon 18	Fri 22	Mon 1	Fri 17
Time Management	1	£ 475	Mon 4	Thu 14	Mon 15	Thu 2
Train the Trainer	2	£ 675	Thu 14 & Fri 15	Mon 18 & Tue 19	Mon 29 & Tue 30	Mon 20 & Tue 21

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