

The wise choice for all your training needs...



IT Training Courses April 2018 to July 2018

		Days	Price	April	May	June	July
Microsoft Office							
Access	Fundamentals	2	£ 495	Tue 24 & Wed 25	Thu 3 & Fri 4	Tue 26 & Wed 27	Mon 30 & Tue 31
	Advanced	2	£ 495	Thu 19 & Fri 20	Tue 22 & Wed 23	Thu 21 & Fri 22	Tue 24 & Wed 25
	VBA	2	£ 495	Thu 12 & Fri 13	Tue 15 & Wed 16	Thu 14 & Fri 15	Tue 17 & Wed 18
Excel	Fundamentals	1	£ 245	Wed 18	Mon 14	Wed 20	Mon 16
	Intermediate	1	£ 245	Mon 9	Tue 8	Mon 25	Tue 10
	Advanced	1	£ 245	Fri 6	Wed 9	Tue 5	Wed 11
	VBA	1	£ 245	Mon 16	Thu 17	Mon 18	Thu 19
Office	Upgrade	1	£ 245	Fri 6	Mon 21	Fri 8	Mon 23
PowerPoint	Fundamentals	1	£ 245	Mon 9	Tue 22	Mon 11	Tue 24
	Advanced	1	£ 245	Tue 10	Wed 23	Tue 12	Wed 25
Project	Fundamentals	2	£ 495	Tue 10 & Wed 11	Mon 14 & Tue 15	Tue 12 & Wed 13	Mon 16 & Tue 17
	Advanced	2	£ 495	Thu 12 & Fri 13	Wed 2 & Thu 3	Thu 14 & Fri 15	Wed 4 & Thu 5
Publisher	Fundamentals	2	£ 495	Thu 19 & Fri 20	Thu 17 & Fri 18	Thu 21 & Fri 22	Mon 2 & Tue 3
Visio	Fundamentals	2	£ 495	Mon 16 & Tue 17	Thu 24 & Fri 25	Mon 18 & Tue 19	Thu 26 & Fri 27
Word	Fundamentals	1	£ 245	Mon 16	Tue 22	Mon 18	Tue 24
	Intermediate	1	£ 245	Tue 17	Wed 23	Tue 19	Wed 25
	Advanced	1	£ 245	Wed 11	Thu 24	Wed 13	Thu 26
Web, Graphics & Design							
AutoCAD	2D Fundamentals	2	£ 495	Mon 16 & Tue 17	Wed 9 & Thu 10	Mon 18 & Tue 19	Wed 11 & Thu 12
	Advanced	2	£ 575	Tue 3 & Wed 4	Mon 21 & Tue 22	Tue 5 & Wed 6	Mon 23 & Tue 24
	3D Fundamentals	2	£ 495	Wed 25 & Thu 26	Mon 14 & Tue 15	Wed 27 & Thu 28	Mon 16 & Tue 17
Business Photography	Fundamentals	1	£ 395	Thu 19	Wed 9	Thu 21	Wed 11
CSS	Fundamentals	1	£ 245	Thu 12	Fri 18	Thu 14	Fri 20
Dreamweaver	Fundamentals	2	£ 495	Thu 5 & Fri 6	Tue 8 & Wed 9	Thu 7 & Fri 8	Tue 10 & Wed 11
Flash	Fundamentals	2	£ 495	Mon 23 & Tue 24	Thu 10 & Fri 11	Mon 25 & Tue 26	Thu 12 & Fri 13
HTML	Fundamentals	1	£ 245	Fri 20	Tue 22	Fri 22	Tue 24
Illustrator	Fundamentals	2	£ 495	Mon 9 & Tue 10	Tue 15 & Wed 16	Mon 11 & Tue 12	Tue 17 & Wed 18
InDesign	Fundamentals	2	£ 495	Mon 23 & Tue 24	Tue 15 & Wed 16	Mon 25 & Tue 26	Tue 17 & Wed 18
	Advanced	2	£ 495	Wed 25 & Thu 26	Thu 17 & Fri 18	Wed 27 & Thu 28	Thu 19 & Fri 20
MapInfo	Fundamentals	2	£ 495	Mon 23 & Tue 24	Tue 8 & Wed 9	Mon 25 & Tue 26	Tue 10 & Wed 11
PaintShop Pro	Fundamentals	2	£ 495	Tue 10 & Wed 11	Thu 24 & Fri 25	Tue 12 & Wed 13	Thu 26 & Fri 27
Photoshop	Fundamentals	2	£ 495	Thu 5 & Fri 6	Wed 30 & Thu 31	Thu 7 & Fri 8	Wed 4 & Thu 5
	Advanced	2	£ 495	Tue 17 & Wed 18	Thu 10 & Fri 11	Tue 19 & Wed 20	Thu 12 & Fri 13

All Prices exclude VAT.

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Management Training Courses April 2018 to July 2018

	Days	Price	April	May	June	July
Management Training						
Communication Skills	1	£ 475	Wed 4	Fri 11	Wed 6	Fri 13
Confidence & Assertiveness	1	£ 475	Thu 5	Fri 18	Thu 7	Fri 20
Management Fundamentals	2	£ 675	Thu 19 & Fri 20	Tue 29 & Wed 30	Thu 14 & Fri 15	Tue 3 & Wed 4
Presentation Skills	1	£ 475	Fri 27	Wed 30	Fri 29	Wed 4
Project Management Techniques	2	£ 675	Tue 17 & Wed 18	Wed 16 & Thu 17	Tue 5 & Wed 6	Wed 18 & Thu 19
Proofreading	1	£ 475	Wed 4	Thu 24	Wed 6	Thu 26
Speed Reading Skills	1	£ 475	Mon 9	Fri 11	Mon 11	Fri 13
Time Management	1	£ 475	Wed 25	Thu 3	Wed 27	Thu 5
Train the Trainer	2	£ 675	Thu 5 & Fri 6	Tue 29 & Wed 30	Thu 7 & Fri 8	Tue 3 & Wed 4

All Prices exclude VAT.