



Course Outline

Adobe InDesign Advanced - 2 days

Efficient layout

Document setup
Tint and gradient swatches
Object libraries and snippets
Item spacing

Typography

Optical Margin Alignment
Using Adobe Paragraph Composer
Applying Justification Controls
Controlling Hyphenation
Baseline Grid
Balancing Ragged Lines

Vector paths

Creating vector paths
Vector paths and pictures
Vector paths and type

Graphics

Layer composition
Transparency
Object styles
Transforming objects

Style sheets

Creating object styles
Applying object styles
Editing object styles
Style palette changes
Nested Styles
Creating GREP Styles

Text editing

How to save Table of Contents Data
Anchored objects
Adding Dot Leaders to tabbed Text

Pages and Books

Planning the hierarchy of an index
Identifying index entries
Sectioning
Tables of contents
Indexing
Books
Footnotes
Conditional text
Cross reference
Smart text flow

PDFs

The PDF Presets Explained
Creating and Customising pdf settings
Generating low and hi res pdf documents
PDF document and Pantone Colours
Creating Interactive PDF's

Interactive & Multimedia

Hyperlinks
Adding sounds
Adding Movies
Creating Buttons
General Button Properties
Applying Behaviours
Creating Page Transitions
Exporting Interactive SWFs

Colour Management

Choosing colour settings
Saving and loading colour settings
Working with profiles

Customising

General preferences
Modifying shortcuts
Configuring Plug-ins

Concluding Remarks